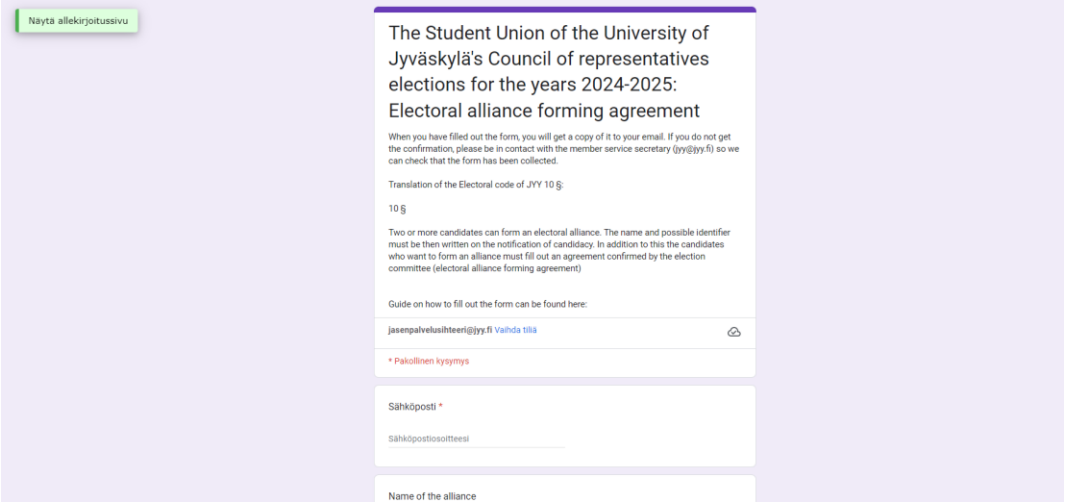
The Student Union of the University of Jyväskylä's Council of representatives elections for the years 2024-2025: Electoral alliance forming agreement – guide on how to fill the form

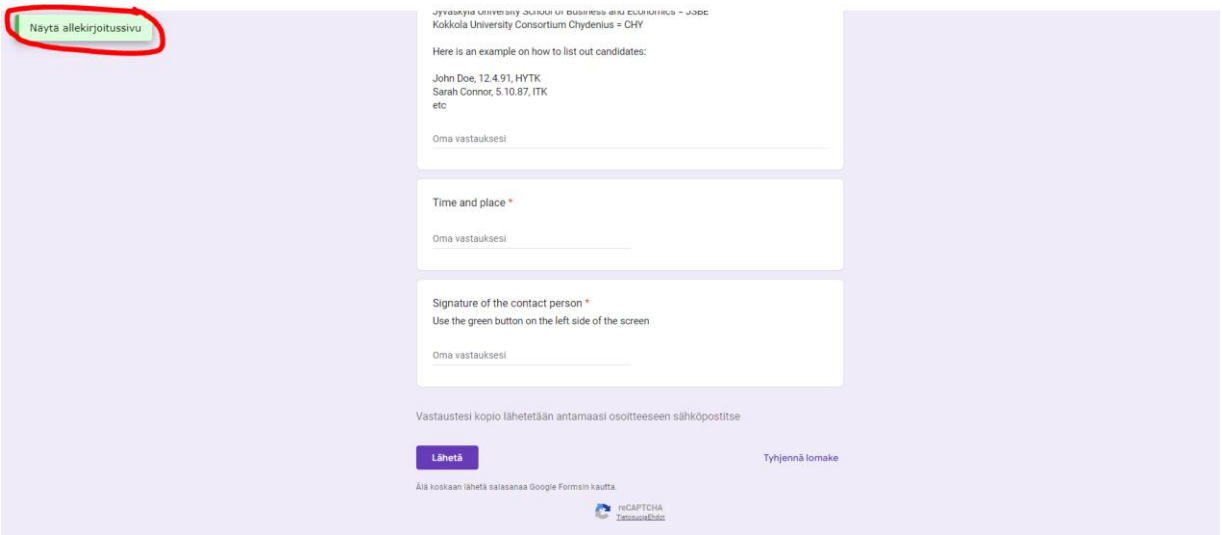
The Council elections of 2023 are the first ones to use fully electronic election forms. Google Forms is used with a add-on that adds electronic signatures (Signature, maker Gigaccounting Limited).

Here are some information on how to fill out the form.

The form looks like this:

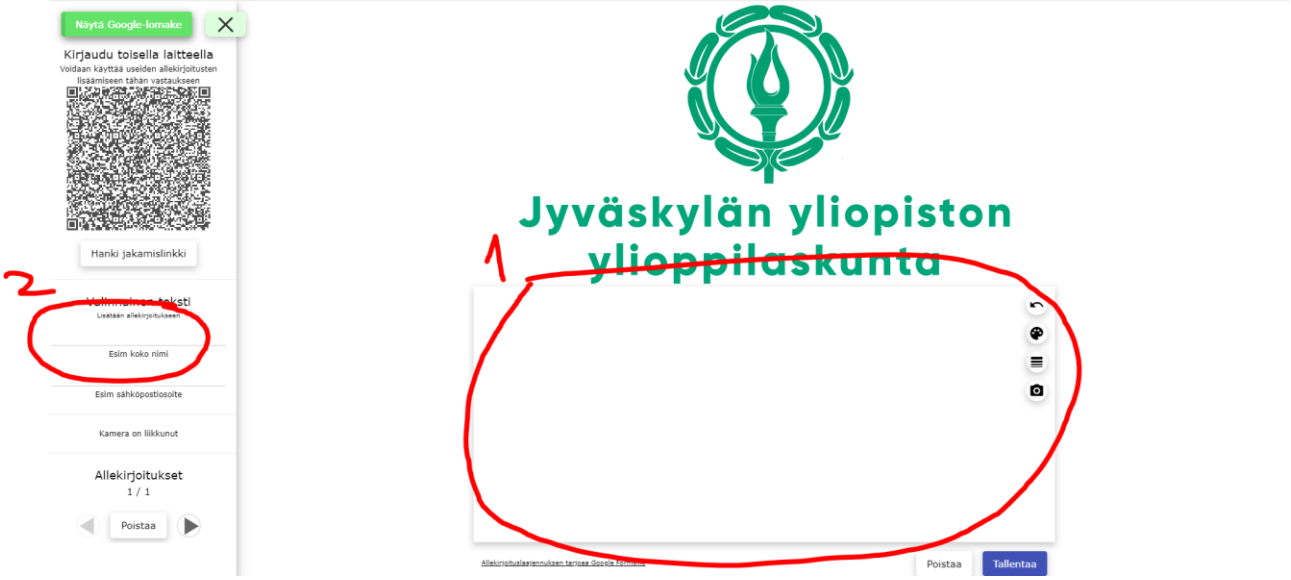


You can fill out your information save for the last question normally. When you get to the end of the form, don't write anything on "Signature of the candidate", but click on the green button on the left side of the screen.



Instructions if you are using a computer

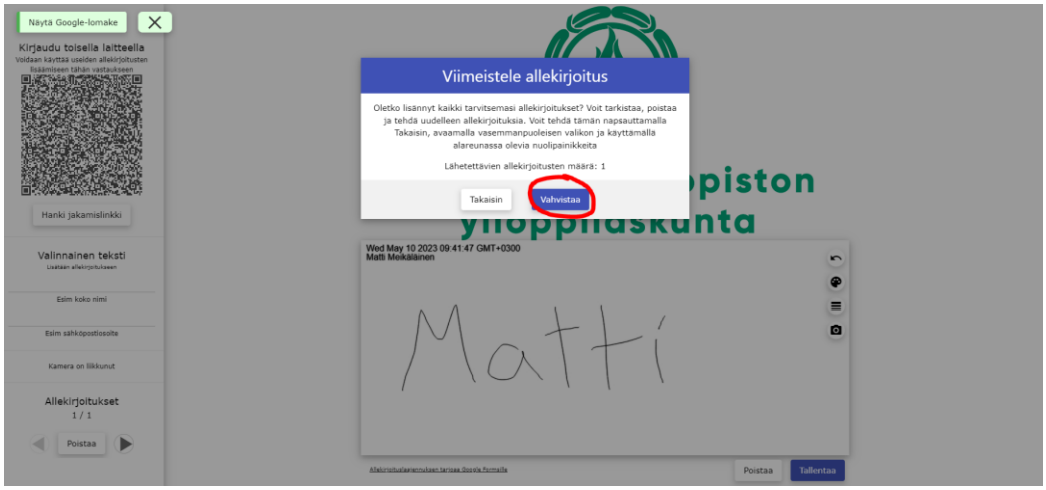
The page looks like this:



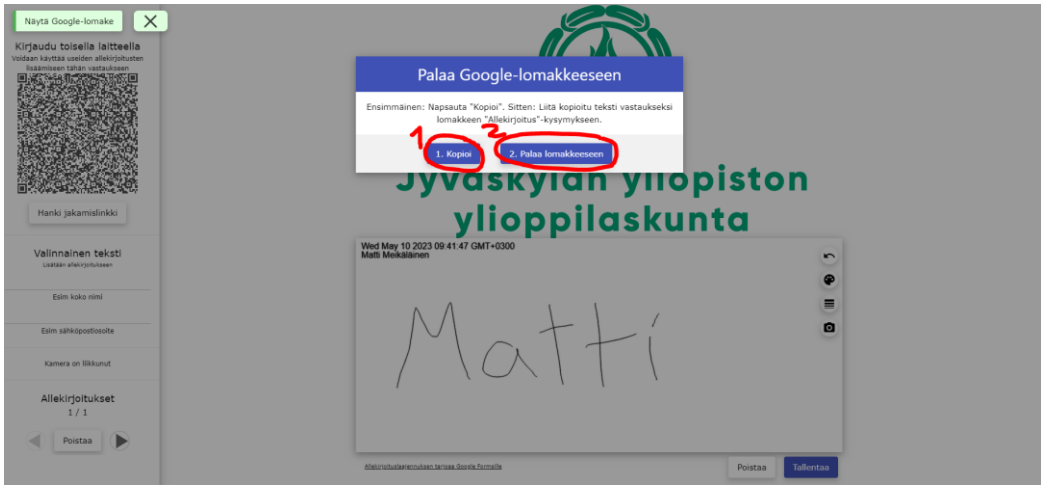
You will be redirected to a site where you can draw your signature (1). Remember to add a clarification of your name on the left side (2).

When you have made your signature and a clarification of name, save the signature from the circled button.

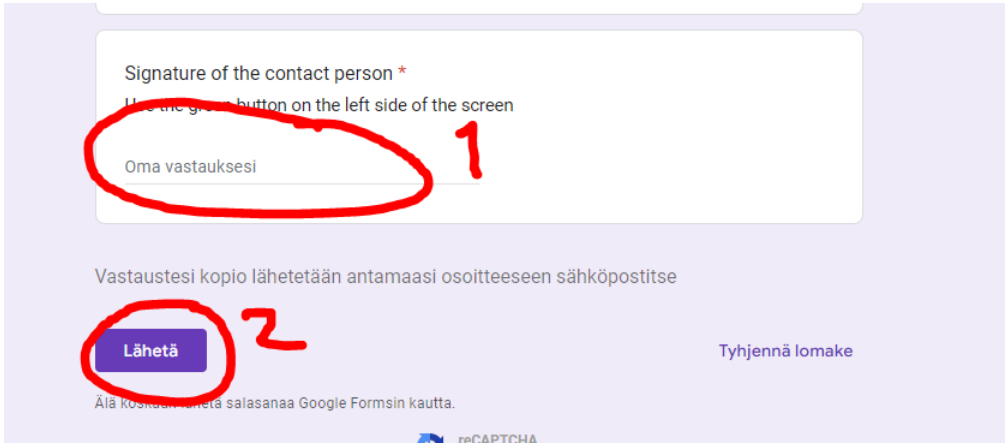
Confirm the signature.



The add-on will generate a link that you will have to add to the form. Click the buttons in order. The link will now be in your clipboard

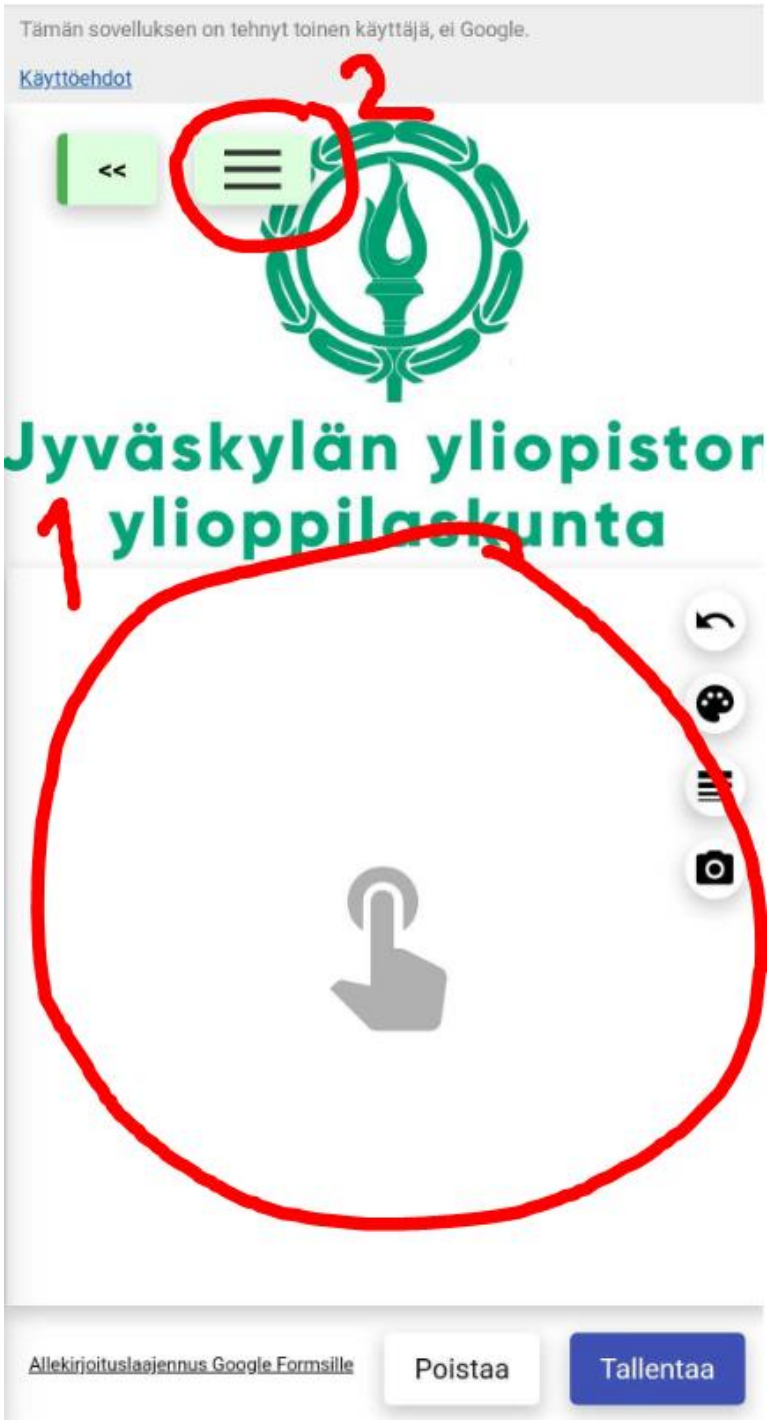


Paste the link in the question "Signature of the contact person" (1) (select the answer box and press CTRL+V (Windows) or CMD+V (Mac). Send the form by clicking "Send" (2).

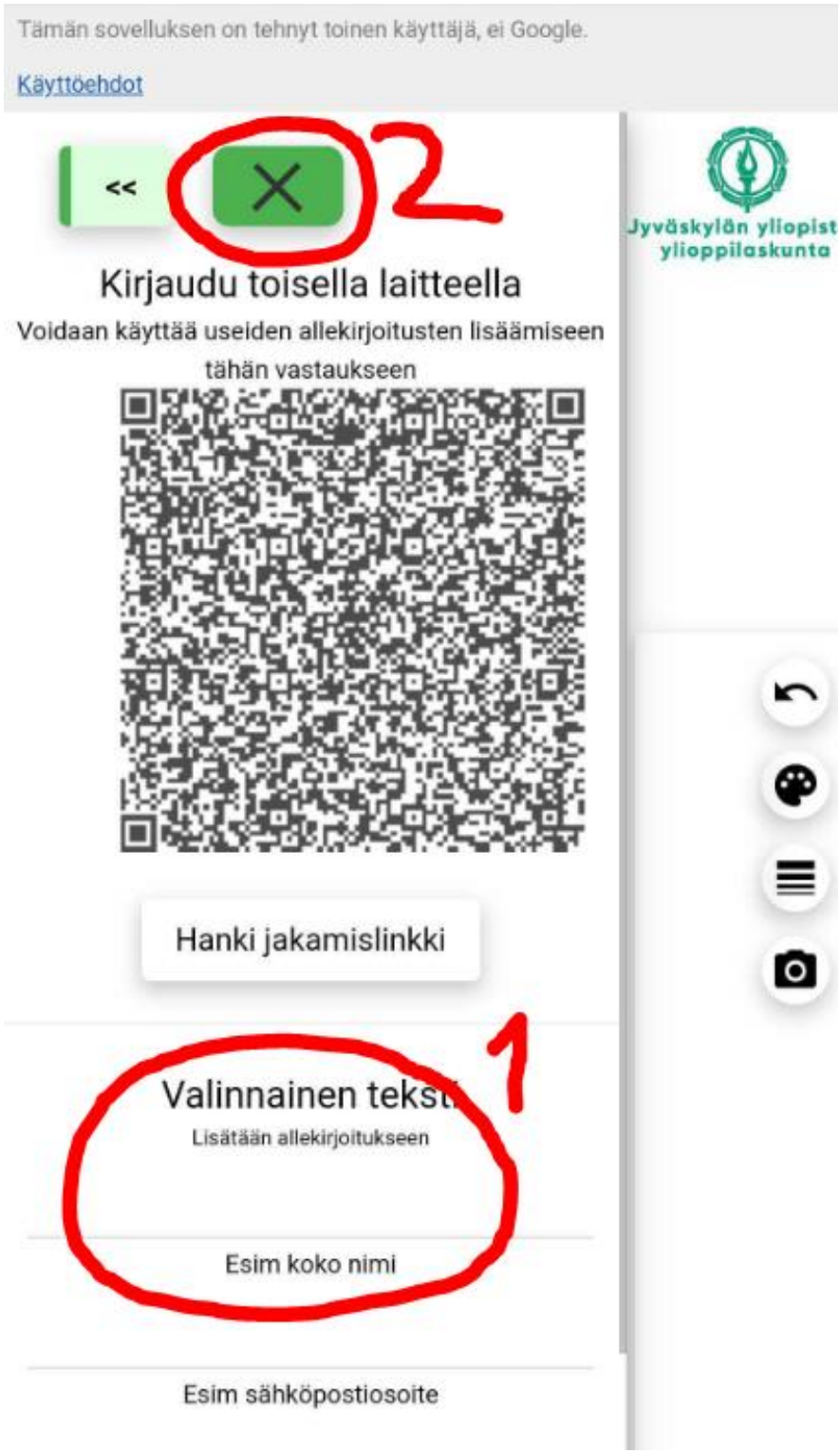


If you are using a phone:

You will be redirected to a page, where you can draw your signature (1). Remember to add a clarification of your name. You can enter that by opening the menu (2).

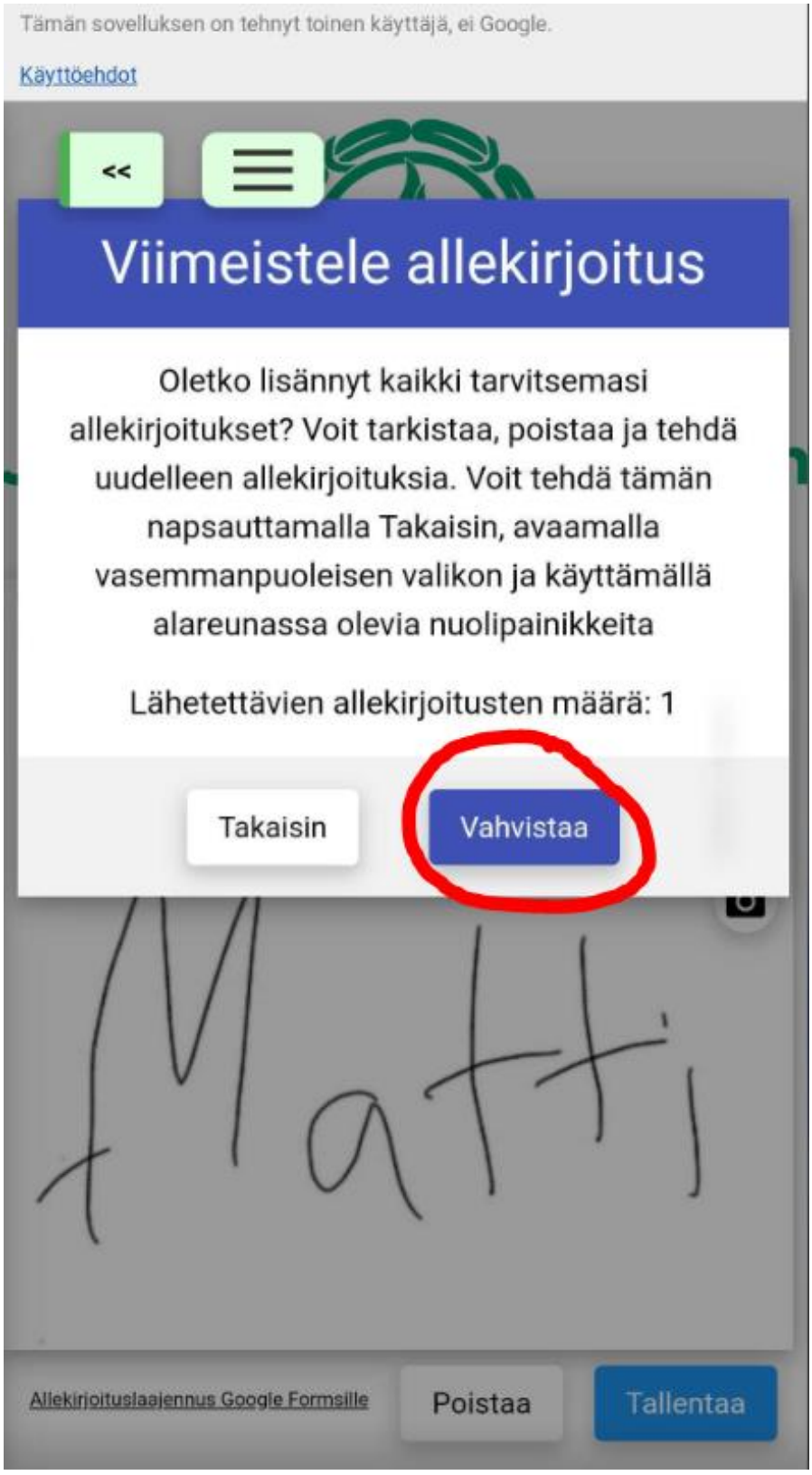


Write a clarification of your name (1) and return to the signature page by closing the menu (2).



When the signature and clarification has been entered, save the signature by clicking the circled button.

Confirm the signature.



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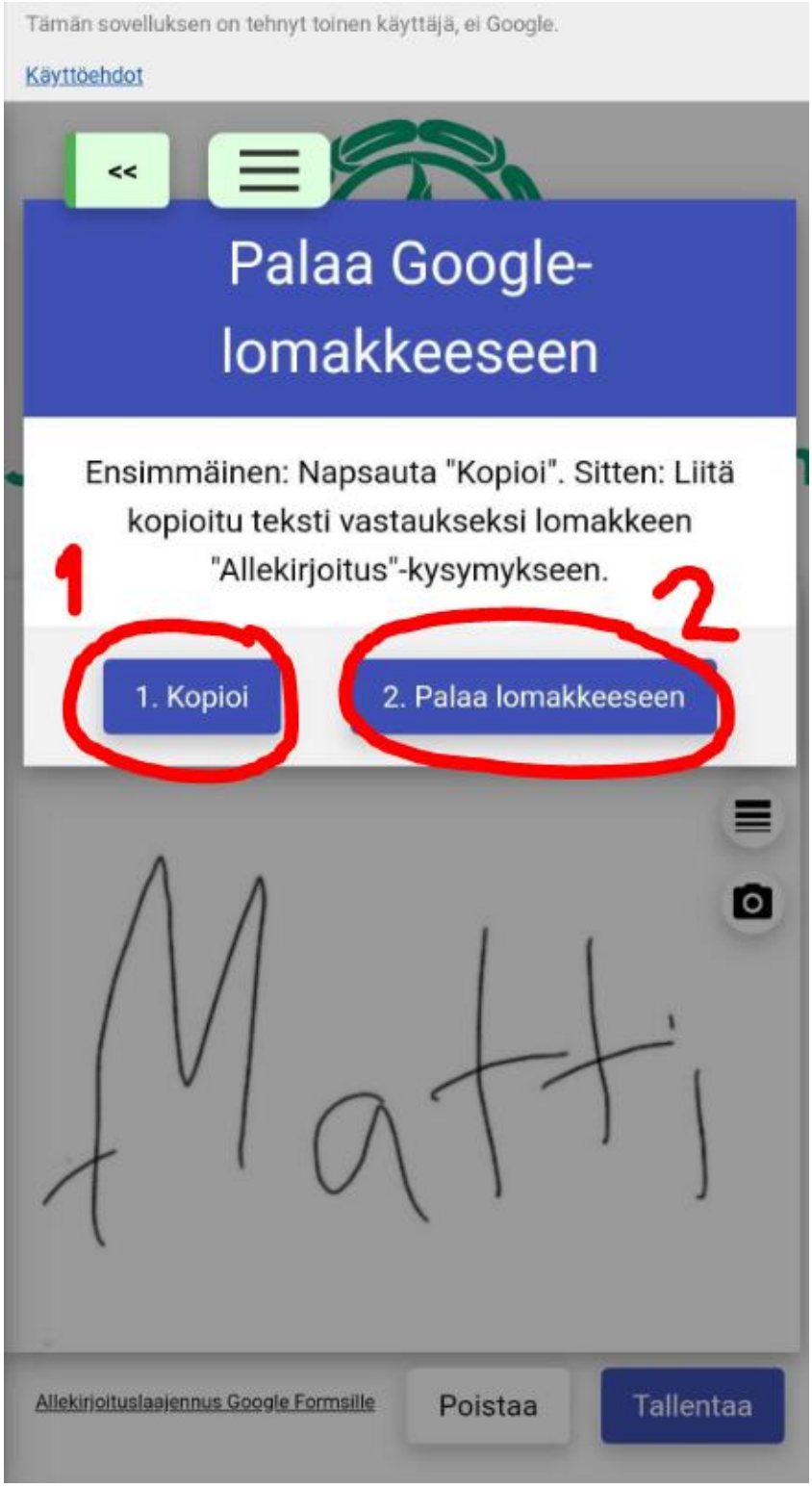
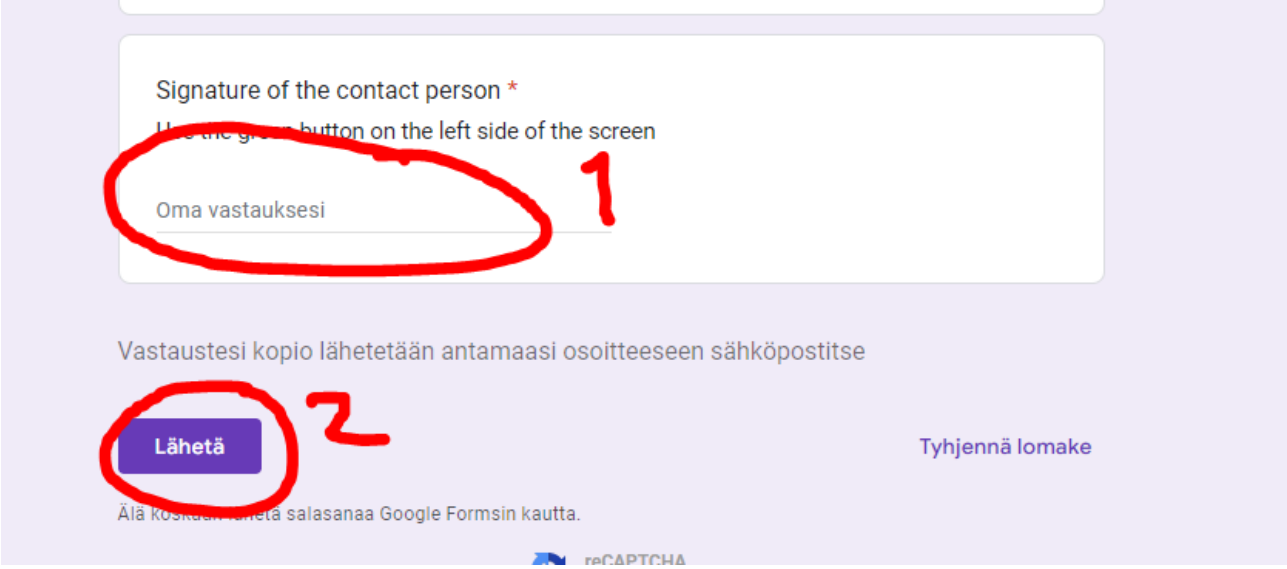


Paste the link in the question "Signature of the candidate" (1) (long press the answer box and select "Paste"). Send the form by clicking "Send" (2).



If you have any questions about the form, you can be in contact with the member service secretary Petro Pitkänen (jasenpalvelusihteeri@jyy.fi) or the chair of the election board Akseli Immonen (edarivaalit@jyy.fi).